

# Brookfield R-III School District

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Dear Brookfield R-III Faculty, Staff, Students, Parents and Community:

I'm excited to begin my second year in the Brookfield R-III School District! Last year I learned a lot about the school district and community and was consistently impressed by the enthusiasm and support for the school district. There is a real sense of pride in this community and a desire for continuous improvement in our schools. I'm looking forward to continuing to build on our strong foundation to create a bright future for Brookfield R-III Schools!

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## CSIP Renewal Process Underway

Last year we began the process of renewing our school district's CSIP, or, Comprehensive School Improvement Plan. These plans are required by the State Department of Education and are designed to be renewed about every five years. They serve as a guide to school districts by clarifying the mission statement, vision, and outlining district priorities.

During the first phase of the process we distributed a survey to all district patrons in the fall of last year. We had over three hundred survey responses from parents, community members, faculty and staff by the end of the first semester.

The next step was to use the data from the survey responses along with existing student achievement data (graduation rates, test scores, etc.) to help guide two meetings in April and March. These meetings were attended by over forty stakeholders from across the district including; parents, teachers, staff, administrators, board members, community members, and students who formed the CSIP Committee. This group of stakeholders analyzed the survey



## Upcoming Events

### August 8

#### Enrollment

Grades K-8 7:30 a.m. to 3 p.m.

Seniors 9 a.m. to 11 a.m.

Juniors 1 p.m. to 3 p.m.

### August 9

#### Enrollment

Grades K-8 7:30 a.m. to 3 p.m.

Sophomores 9 a.m. to 11 a.m.

Freshmen 1 p.m. to 3 p.m.

### August 21

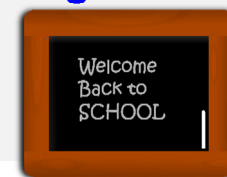
#### Back to School Night

Join us for Hotdogs, soda, & cookies 5:45 p.m. to 6:30 p.m.

Meet with Teachers 6:00 p.m. to 7:30 p.m.

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## First Day of School is August 23<sup>rd</sup>





## More Important News

# Technology and Professional Development Committees Chart Course for 2017

The technology and professional development committees are doing important work to help us meet our CSIP goals, particularly in the areas of teacher training and retention and keeping up to date with technology.

In the spring the district hosted a technology "Fair" that introduced teachers to and broadened their knowledge of some of the technology capabilities the district has at its' disposal. This was attended by all district teachers and administrators and included demonstrations of robotics, 3-D printing, programming, virtual reality and many others. District teachers and administrators, with help from students, led the demonstrations.

In early June, we hosted eighty five district teachers, administrators and staff for two days of "technology boot camp" in which attendees learned about Google in Education applications. The two days featured break-out sessions covering everything from Google Classroom to Google Sites, Forms and Docs.

A lot of our teachers are already using technology very effectively and we'll continue to focus on utilizing technology to enhance student mastery of subjects. We are also helping make technology more accessible in classrooms by adding to our wireless access points in the elementary and purchasing over 150 additional Chromebooks and i-pads with mobile carts for next year.

In addition to technology training the Professional Development Committee is planning a slate of activities for teachers that includes ACT preparation strategies for high school students, time for CSIP strategy planning, Marzano (our teacher evaluation model) training, PBS (Positive Behavior Support), curriculum mapping, and training in student mental health support.



## Committee Work

### Technology Committee

**Chair Person-**Candice Bagley,  
**Members-** Denise Carlson, Ed Moore, Melinda Wilbeck, Adrienne Pollard, Aerin Hall, Angie Wallace, Beth Black, Kyle Collins, Carey Smith, Carisa Gilliland, Crystal Jenkins, Holly Matzen, Jane Schmitz, Jennifer Pfeiff, Jessica Dobrzanski, Jordan Hasty, Lindsee Buckallew, Janine Crist, Nancy Polley, Rachel Hays, Shelby Ayers, Suzanne Young, Tonya Washam

### Professional Development Committee

**Chair Person-** Jonna Weydert,  
**Members-** Rachel Hays, Denise Carlson, Beth Thompson, Brenda Hueffmeier, Jane Schmitz, Tonya Washam, Aerin Hall, Savannah Phillips, Carey Smith, Melinda Wilbeck, Angie Sensenich, Nile Thudium

## Update on District Financial Health and School Finance Topics

Many of the CSIP priorities identified such as; maintaining facilities, updating technology, dealing with declining enrollment, and being competitive with salaries and benefits are related to the district's ability to maintain a solid financial footing. One of the things we pay a great deal of attention to in regard to school financial health is our unrestricted reserve balances. Unrestricted reserve balances are the amount of excess operating money available in relation to the overall operating budget of the school district. In 2015 the district began the school year with an unrestricted fund balance of 4.34 percent. When a school district gets below three percent in unrestricted reserves, they are considered by the state to be "financially distressed", so, we were getting close to that level. This year Brookfield R-III will end the year with between eighteen to nineteen percent in unrestricted reserve balances. That represents very good progress over the past two years.

The average unrestricted reserve balance in June 2016 of the 557 school districts in Missouri was 35.31 percent, some districts have much more than this, and some less. The goal for Brookfield is to get to and maintain 25 percent unrestricted reserve balances. We are making good progress and we will have to continue to be diligent in this area.

The state did pass a budget fully funding K-12 education for the upcoming year (by their definition of full funding!). However, this is always pending revenue projections coming in as scheduled. Last year we had over \$30,000 withheld in transportation funding as the state tried to balance its' budget, so we will keep a close eye on both state and national funding trends. Our district receives about 42 percent of our revenue from the state and another 10 percent from the federal government.



### School Financial Data

#### Unrestricted Reserve Balance

"Amount of excess operating funds available in relation to budgeted operating expenses."

#### Average Unrestricted Reserve Balances in Missouri Schools (June 2016)

35.31%



## Summer Maintenance Projects Making Progress

The summer maintenance team and Head of Maintenance, Matt Parn, have been making excellent progress over the summer months. One of their highest priority items was replacing the roof on the Early Childhood Center which was completed early in the summer. Additionally, they finished out the shell bathrooms in the elementary area, replaced all interior doors in K-4 and 7-8 (solid core doors for added safety with safe lite glass), and new playground fill in the early childhood playground area. In addition to these projects, they are painting, cleaning, resurfacing floors and making sure the buildings are looking great and ready for teachers and students in the fall.



Superintendent Kyle Collins, EdD

[kcollins@brookfield.k12.mo.us](mailto:kcollins@brookfield.k12.mo.us)

(P) 660-258-7443



**Enjoy the  
summer. See  
you in August!**

## BROOKFIELD R-III ADMINISTRATIVE TEAM

### Superintendent

Dr. Kyle Collins  
258-7443

### BHS Principal

Mr. Nile Thudium  
258-7242

### LCACTC Director

Mrs. Carey Smith  
258-2682

### 5-8 Principal

Mrs. Melinda Wilbeck  
258-7335

### K-4 Principal

Mrs. Tinna Croy  
258-2241

### Special Services Director

Ms. Denise Carlson  
258-2241

## BROOKFIELD R-III BOARD OF EDUCATION

Jeff Vogel – President

Toni Fay – Vice President

Jim McIntyre – Treasurer

Jered Wallace – Member

Burnie Hicks – Member

Galen Hicks – Member

Blake DeVoy – Member

Becky Stephens – Board Secretary

## NOTICE OF TAX RATE HEARING

THE BROOKFIELD R-III SCHOOL DISTRICT'S ANNUAL TAX RATE HEARING WILL BE HELD AT 5:30 P.M., JUST PRIOR TO THE REGULARLY SCHEDULED BOARD MEETING, ON TUESDAY, AUGUST 15, 2017, AS ONE OF THE FIRST ITEMS ON THE AGENDA.



## SCHOOL PICTURES

PreK-4 pictures will be taken on Tuesday, September 12<sup>th</sup>.  
5-8 pictures will be taken on Wednesday, September 13<sup>th</sup>.  
PreK-8 retakes will be on Thursday, October 19<sup>th</sup>.

HS pictures will be taken on Tuesday, August 29<sup>th</sup>.  
The date for HS retakes will be announced later.

## NOTICE OF AFFIRMATIVE ACTION

STUDENTS, THEIR PARENTS, AND EMPLOYEES OF THE BROOKFIELD R-3 SCHOOL DISTRICT ARE HEREBY NOTIFIED THAT THIS SCHOOL DISTRICT DOES NOT DISCRIMINATE ON THE BASIS OF SEX OR HANDICAP AND IS REQUIRED BY TITLE VI, IX AND SECTION 504 NOT TO DISCRIMINATE ON THE BASIS OF SEX OR HANDICAP IN ITS EDUCATIONAL ACTIVITIES AND EMPLOYMENT PRACTICES. ANY PERSON HAVING INQUIRIES CONCERNING BROOKFIELD R-3 SCHOOL DISTRICT'S COMPLIANCE WITH TITLE VI, IX AND SECTION 504 SHOULD CONTACT DR. KYLE COLLINS AT 124A PERSHING ROAD, BROOKFIELD, MO OR PHONE 660-258-7443. DR. COLLINS HAS BEEN DESIGNATED BY THE BROOKFIELD R-3 SCHOOL DISTRICT TO COMPLY WITH TITLE VI AND IX, AND DENISE CARLSON HAS BEEN DESIGNATED BY THE BROOKFIELD R-3 SCHOOL DISTRICT TO COORDINATE THE SCHOOL DISTRICT'S EFFORTS TO COMPLY WITH SECTION 504.

# BROOKFIELD R-III SCHOOL DISTRICT ----- STAFF ROSTER ----- 2017/2018 SCHOOL YEAR

## Central Office

124A Pershing Road, 258-7443

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Kyle Collins – Superintendent  
John Bagley – School Resource Officer  
Lisa Burr – Human Resources/Payroll  
Teresa Doss – District School Nurse  
Amy Harmon – District Social Worker  
Ed Moore – Technology Coordinator  
Becky Stephens – Board Secretary/Bookkeeper

## Linn Co. Area Career & Technical Center (LCACTC)

122 Pershing Road, 258-2682

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Carey Smith – Director  
Brenda Asher – LCACTC Secretary  
Stephanie Berger – At-Risk  
Jarod Brown – Building Trades  
Lindsee Buckallew – Health Sciences  
Jessica Dobrzanski – Agriculture  
Carisa Gilliland – Business  
Brenda Hueffmeier – ½ VRE  
Andy Matzen – Auto Mechanics  
Adam Melton – Welding  
Tonia Montgomery – Counselor  
Robert Pauley – Business  
Connie Rardon – EC Professional  
Charlie Stirling – Computer Networking  
Tonya Washam – Graphic Arts

## Brookfield High School

124 Pershing Road, 258-7242

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Nile Thudium – Principal  
Susan Almond – Guidance Secretary  
Beth Black – Language Arts  
Cindy Blakely – Science  
Cindy Blakeley – Science  
Cathy Carlson – Counselor  
Connie Clawson – FACS  
Maria Crespo – Spanish  
Julie Davis – HS Secretary  
Dana Dill – Physical Education  
Paige Drescher – Math  
Bill Ehrich – Social Studies  
Aerin Hall – Art  
Barb Hayes – PT Secretary to A.D.  
Kevin Helton – Social Studies  
Karen Jackson – FS Bookkeeper  
Cody Kimmerle – Science  
Joel Magnuson – Math  
Nancy Polley – Science  
Julee Reese – Social Studies  
Ronnie Sharp – Math  
Emily Smith – Language Arts  
Scott Stevens – Physical Education  
Angie Wallace – Language Arts  
Nicholas Welker – HS/MS Band  
Jill Wikle – HS/MS Vocal Music

## Brookfield Middle School

126 Pershing Road, 258-7335

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Melinda Willbeck - Principal  
Jaclyn Burns - Math  
Meagan Clarkson – Language Arts  
Janine Crist - Computers  
Angie Downey – Physical Education  
Karyl Drescher - Science  
Sheri Dunkin – MS Secretary  
Tony Fairchild – Social Studies  
Janell Falconer - Science  
Jerod Gillman – EL/MS ISS Supervisor  
Trish Gladbach – At-Risk  
Kelli Gonzalez - Math  
Holly Matzen – District MS/EL Library  
Molly Parks - Math  
Drew Passley – Physical Education  
Jennifer Pfeiff - Science  
Angie Sensenich – Language Arts  
Brittney Tarpenting – Language Arts  
Betsy Techau - Math  
Tim Thomason – Social Studies  
Scott Troutman – Social Studies  
Crystal Vainer – Language Arts  
Nicholas Welker – HS/MS Band  
Jonna Weydert - Counselor  
Jill Wikle – HS/MS Vocal Music

## Brookfield Elementary

128 Pershing Road, 258-2241

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Tinna Croy - Principal  
Shelby Ayers – 3rd  
Candice Bagley - Computers  
Jennifer Barton - Kindergarten  
Stacey Bragg – 1st  
Dani Brown – 4th  
Cassy Carpenter – 2nd  
Karissa Creel – 2nd  
Kelsey Daugherty – 1st  
Amy Dixon – Physical Education  
Kimberly Douglas – 1st  
Kristen Ehrich – 1st  
Laquetta Ewigman – Vocal Music  
Rachel Hays - Kindergarten  
Brock Hicks – K-4 At-Risk/MS Health  
Paulette Holtz – 2nd  
Joni Hoover – EL Secretary  
Beth Ann Kehr - Counselor  
Jordan Maxwell – 3rd  
Lindsay Neal – 4th  
Susie Overton – EL Secretary  
Savannah Phillips – 3rd  
Adrienne Pollard - Kindergarten  
Lisa Sensenich – 2nd Grade  
Krista Sutherland – Art  
Louise Taylor – 3<sup>rd</sup>  
Beth Thompson – 4th

# BROOKFIELD R-III SCHOOL DISTRICT ----- STAFF ROSTER ----- 2017/2018 SCHOOL YEAR

**Early Childhood Center**  
**130 Pershing Road, 258-2445**

Stacey Baum – ½ Time Preschool  
 Paula Fairchild – Speech Therapist  
 Lisa Finney – Parents-as-Teachers  
 Susan McBroom – Preschool  
 Jane Schmitz – ECSE Preschool

**Special Services**  
**128 Pershing Road, 258-2159**

Denise Carlson – Director  
 Stacey Baum – ½ Time Title 1 Reading  
 Lori Bredehoff – Title 1 Reading  
 Jennifer Christy – HS Special Education  
 Stefanie Duncan – EL Special Education  
 Denise Ewing – Speech Therapist  
 Brenda Hueffmeier – HS Special Education  
 Crystal Jenkins – MS Special Education  
 Lory Passley – MS Special Education  
 Marla Trentham – EL Special Education  
 Stacey Vestal – EL Special Education  
 Gail Young – Speech Therapist  
 Suzanne Young – Title 1 Reading

**Special Services Non- Certified**  
**128 Pershing Road, 258-2159**

Betsy Alexander – Special Services Secretary  
 Heather Billups – Paraprofessional  
 Charity Eppy – Paraprofessional  
 Bridget Evans – Paraprofessional  
 Mary Farrenkopf – Paraprofessional  
 Melinda Hughes – Paraprofessional  
 Peggy Jay – Paraprofessional  
 Zandra Larson – Paraprofessional  
 Katherine Libby – Paraprofessional  
 Ellen Lincoln – Paraprofessional  
 Karie Mast – Paraprofessional  
 Kelle Mosley – Paraprofessional  
 R.J. Staddie – Paraprofessional  
 Brandi Stuart – Paraprofessional  
 Amber Wood – Paraprofessional

**“Teach, Learn, Grow...Every Day”**

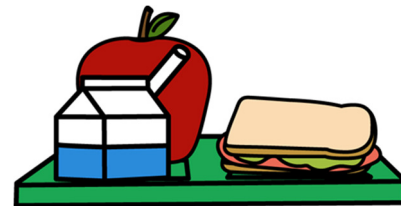
**Maintenance Department**  
**All Schools - 258-7443**

Matt Parn - Director  
 Richard Abeln - Custodian  
 Kevin Collier - Custodian  
 Noah Gardner - Custodian  
 Larry Hedrick - Custodian  
 Justin Keune - Groundskeeper  
 Kevin Leamons - Custodian  
 Jimmie Packham - Custodian  
 Vickie Redick - Custodian  
 Lorinda Webb - Custodian

**Transportation – Bus Barn**  
**104 Pershing Road, 258-5135**

Tim Speichinger – Director/Mechanic/Driver  
 Kirk Billingsley - Driver  
 David Fifer - Driver  
 Paul Frey – Asst. Director/Driver  
 Cheri Hunt - Driver  
 Roy Hunt - Driver  
 Vickie Redick - Driver  
 Bernie Roberts - Driver  
 Kim Sportsman - Driver  
 Kenny Stark - Driver

## 2017-18 BREAKFAST & LUNCH PRICES

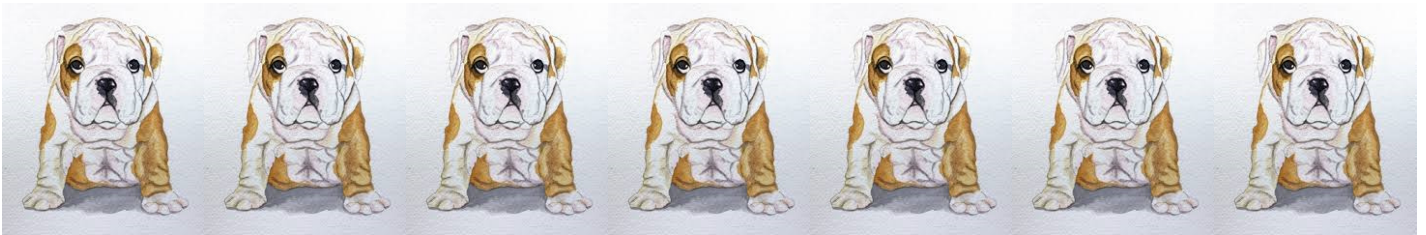


<u>Meal Type</u>	<u>Meal</u>	<u>Price</u>
EL/MS	Breakfast	\$1.15
HS	Breakfast	\$1.15
Adult	Breakfast	\$1.40
EL/MS	Lunch	\$1.45
HS	Lunch	\$1.60
Adult	Lunch	\$2.00



## 2017-2018 Early Outs & No School Days

Date	Day	Type	Dismissal Explanation
09/04/17	Monday	No School ----	Labor Day
09/08/17	Friday	Early Out 1:45 p.m.	Professional Development
09/15/17	Friday	Early Out 1:45 p.m.	Professional Development
09/22/17	Friday	Early Out 1:45 p.m.	Professional Development -- 1 <sup>st</sup> Quarter Progress Reports Sent Home
09/29/17	Friday	Early Out 12:30 p.m.	Homecoming
10/06/17	Friday	Early Out 1:45 p.m.	Professional Development
10/13/17	Friday	Early Out 1:45 p.m.	Professional Development
10/20/17	Friday	Early Out 1:45 p.m.	Professional Development --- End of 1 <sup>st</sup> Quarter
10/26/17	Thursday	Early Out 12:30 p.m.	Parent/Teacher Conferences
10/27/17	Friday	No School ----	Parent/Teacher Conferences
11/03/17	Friday	Early Out 1:45 p.m.	Professional Development
11/10/17	Friday	Early Out 1:45 p.m.	Professional Development
11/17/17	Friday	Early Out 1:45 p.m.	Professional Development --- 2 <sup>nd</sup> Quarter Progress Reports Sent Home
11/22/17	Wednesday	No School ----	Thanksgiving Break
11/23/17	Thursday	No School ----	Thanksgiving Break
11/24/17	Friday	No School ----	Thanksgiving Break
12/01/17	Friday	Early Out 1:45 p.m.	Professional Development
12/08/17	Friday	Early Out 1:45 p.m.	Professional Development
12/15/17	Friday	Early Out 1:45 p.m.	Professional Development
12/21/17	Thursday	Early Out 11:30 a.m.	Holiday Break Begins --- End of 2 <sup>nd</sup> Quarter
12/22/17	Friday	No School ----	Holiday Break
12/25/17	Monday	No School ----	Holiday Break
12/26/17	Tuesday	No School ----	Holiday Break
12/27/17	Wednesday	No School ----	Holiday Break
12/28/17	Thursday	No School ----	Holiday Break
12/29/17	Friday	No School ----	Holiday Break
01/01/18	Monday	No School ----	Holiday Break
01/02/18	Tuesday	No School ----	Holiday Break
01/03/18	Wednesday	No School ----	Teacher Inservice
01/04/18	Thursday	----- ----	Students Return
01/05/18	Friday	Early Out 1:45 p.m.	Professional Development
01/12/18	Friday	Early Out 1:45 p.m.	Professional Development --- Grade Cards Sent Home
01/15/18	Monday	No School ----	Martin Luther King, Jr. Day
01/19/18	Friday	Early Out 1:45 p.m.	Professional Development
01/26/18	Friday	Early Out 1:45 p.m.	Professional Development
02/02/18	Friday	Early Out 1:45 p.m.	Professional Development
02/07/18	Wednesday	----- ----	Parent/Teacher Conferences 4:30-7:30 p.m.---3 <sup>rd</sup> Quarter Progress Reports
02/09/18	Friday	Early Out 1:45 p.m.	Professional Development
02/15/18	Thursday	Early Out 11:30 a.m.	Possible Snow Day
02/16/18	Friday	No School ----	Possible Snow Day
02/19/18	Monday	No School ----	Presidents' Day
02/23/18	Friday	Early Out 1:45 p.m.	Professional Development
03/02/18	Friday	Early Out 1:45 p.m.	Professional Development
03/09/18	Friday	Early Out 1:45 p.m.	Professional Development-- End of 3 <sup>rd</sup> Quarter
03/15/18	Thursday	----- ----	Grade Cards Sent Home
03/16/18	Friday	No School ----	Possible Snow Day
03/23/18	Friday	Early Out 1:45 p.m.	Professional Development
03/30/18	Friday	No School ----	Spring Break
04/02/18	Monday	No School ----	Spring Break---Possible Snow Day
04/06/18	Friday	Early Out 1:45 p.m.	Professional Development
04/13/18	Friday	Early Out 1:45 p.m.	Professional Development --- 4 <sup>th</sup> Quarter Progress Reports Sent Home
04/20/18	Friday	No School ----	Brookfield Relays---Possible Snow Day
04/27/18	Friday	Early Out 1:45 p.m.	Professional Development
05/04/18	Friday	Early Out 1:45 p.m.	Professional Development
05/11/18	Friday	Early Out 1:45 p.m.	Professional Development
05/18/18	Friday	Early Out 1:45 p.m.	Professional Development
05/22/18	Tuesday	Early Out 11:00 a.m.	Students' Last Day --- End of 4 <sup>th</sup> Quarter
		EL Grade Cards Sent	Home & MS/HS Mailed the Following Week
05/23/18	Friday	No School ----	Teacher Work Day---Possible Snow Day



## BROOKFIELD BRIGHT BEGINNINGS PRESCHOOL ENROLLMENT



BBB enrollment & open house is set for Monday, August 21<sup>st</sup>, from 6-7:30 p.m. or Wednesday, August 23<sup>rd</sup>, from 9 a.m. to 2 p.m.

BBB Preschool starts Monday, August 28<sup>th</sup>, at 8 a.m. Please bring your child's immunization records with you at enrollment time. Also, a snack fee of \$50 is due at enrollment time.

## Senior Citizen Activity Pass

Patrons 62 years or older may obtain a free activity pass at the Superintendent's Office. This pass provides free entrance to regular athletic & non-athletic events. They are not valid during district, sectional & state competitions.



## IMMUNIZATIONS

### NOTICE OF IMMUNIZATION REQUIREMENTS

All students must be in compliance with the State of Missouri immunization requirements prior to their first day of school.

### Would you like help in paying for your children's cafeteria meals?



Many parents don't realize they may be eligible for the Free & Reduced Breakfast & Lunch Program. Applications are available at enrollment time & all year long. The program is 100% confidential and provides a sensible way to help families with monthly expenses. Don't let that cafeteria bill grow and grow! Fill out the application and see if you can benefit from this easy way to lower your cafeteria expenses.



**2017-18  
Athletic Calendars  
can be found on the District's website  
([www.brookfield.k12.mo.us](http://www.brookfield.k12.mo.us)).**

**ALL SPORTS SEASON PASS**

<b>Student Pass</b>	<b>Adult Pass</b>	<b>Family</b>
<b>Grades 7-12</b>	<b>\$60</b>	<b>Pass</b>
<b>\$30</b>		<b>\$150</b>

Good for admission to all of the home sporting events, excluding district, sectional & state competitions. Passes may be purchased through the Athletic Director's office (258-3032).



**HOMECOMING WEEK**



Homecoming Week is the week of September 25<sup>th</sup>. The Homecoming football game will be Friday, Sept. 29, at Burlington Field starting at 7 p.m. School will dismiss at 12:30 p.m. on September 29<sup>th</sup>. The Homecoming Parade is set for September 29<sup>th</sup> at 2:30 p.m.

**BELL GAME**

**BELL GAME**

**BELL GAME**

**BELL GAME**



The Annual Bell Game versus the Marceline Tigers is Friday, Sept. 1<sup>st</sup>, at Burlington Field in Brookfield.



**PUBLIC NOTICE**

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Brookfield R-III School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation/intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay. The Brookfield R-III School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program. The Brookfield R-III School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA). The Brookfield R-III School District has developed a Local Compliance Plan for the implementation of State Regulations for the individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed in either the office of the Superintendent or the Special Services Office between the hours of 8 a.m. and 4 p.m., Monday through Friday. This notice will be provided in native languages as appropriate.